



VOCATIONAL TRAINING DEVELOPMENT INSTITUTE



REFEREE'S REPORT

Instructions:

This form must be completed by your referee and submitted with the application to:

Registrar
Vocational Training Development Institute
Gordon Town Road
St. Andrew

The application cannot be processed until the Referee's Report has been received by the Registrar.

Student's Name

Programme Applied For

TO REFEREE: The above-named student is applying for admission to study at the VTDI and is requesting that you complete this evaluation form. Please use the rating scale below to assess the applicant's suitability by circling your choice.

5-outstanding
4-above average
3-average
2-below average
1-poor
0-no basis for judgment

1. Ability to express himself/herself orally	5	4	3	2	1	0
2. Ability to express himself/herself in writing	5	4	3	2	1	0
3. Potential /ability to pursue further studies	5	4	3	2	1	0
4. Intelligence	5	4	3	2	1	0
5. Initiative	5	4	3	2	1	0
6. Emotional maturity	5	4	3	2	1	0
7. Seriousness of purpose	5	4	3	2	1	0

How long have you known the applicant? _____

In what capacity? _____

EVALUATION SUMMARY: Kindly make a personal and academic evaluation of the applicant, stating both the applicant’s strengths and weaknesses.

Name: _____ Signature _____
(In block capitals)

Occupation: _____

Job Title: _____

Address: _____

Telephone# (work) _____ Telephone# (home) _____

Date: _____

- N.B.** 1. Additional comments may be given on a separate sheet of paper and should be attached to this form.
2. Please reply promptly. Failure to submit a report or late submission of your report will lead to the candidate’s application not being processed.